

***ECE Graduate Program***

**Ph.D. Qualifying Exam Proposal *Rev 10-2-20***

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| **STEP 1: STUDENT INFORMATION – *To be completed by Student*****After completing this section, Student obtains Advisor’s signature then forwards form to ECE Graduate Program Advisement Office.** |
| **Student Name** |       | **Date**       |
| **UNM/Banner ID #** |       |
| **Emphasis** |       | **[ ]  EE** | **[ ]  CPE** |
| **UNM Email** |       | **Phone #**       |
| **Proposed Exam Date** |       |
| **Faculty Advisor** |       |
| **Faculty Advisor Signature** |       | **Date**       |

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| **STEP 2: EXAMINATION COMMITTEE MEMBERS – *To be completed by Emphasis Area Chair******Note: The Qualifying Examination committee is NOT the same as the PhD committee*****Emphasis Area Chair forms committee and enters member information below then forwards form to Committee Chair.** |
| Full Name | **Email Address** | **Department** |
| Committee Chair:       |       |       |
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| **STEP 3: LIST OF PUBLISHED PAPERS – *To be* c*ompleted by Committee Chair*****At least four (4) weeks prior to exam date, committee compiles a list of at least three (3) peer reviewed articles or papers for student to choose from. Committee Chair lists papers below, signs form, and returns form to student.**  |
| **List at least three (3) peer reviewed articles or papers** |
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| Committee Chair Signature  |       | Date       |

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| **STEP 4: PAPER SELECTED & EXAM DATE/TIME/LOCATION CONFIRMED – *To be completed by Student*****Student chooses paper from list in Section 3 and enters selection below. Student confirms date, time, and location of exam with committee members and enters details below. Student signs and submits form to ECE Graduate Program Advisement Office.** |
| **Paper selected by student**       |
| **Exam details confirmed with exam committee** |
| **Date**       | **Time**       | **Location**       |
| **Student Signature** |       | **Date**       |

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| **STEP 5: APPROVAL – *To be completed by Graduate Program Director******The proposed committee is authorized to conduct the examination and the student is eligible to take exam.*** |
| **Graduate Program Director:** |       | **Date:**       |

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| **Student Name:** |       | **UNM ID:**       | **Exam Date:**       |

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| **STEP 6: EXAMINATION RESULTS – *To be* c*ompleted by Committee Chair*****Committee Chair records exam results and obtains signatures from committee members then forwards completed form to ECE Graduate Program Advisement Office within two weeks of the examination.** |
| **We have read written materials and participated in the oral examination.** **On this basis, we report the student has:** |
| [ ]  Passed | [ ]  Failed *(Please comment below)* |
| Comments:       |

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| **SIGNATURES OF THE EXAMING COMMITTEE*****Affirming agreement with the examination results above*** |
| Printed Name | **Signature** | **Date** |
| Committee Chair:       |       |       |
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| **STEP 7: EXAMINATION RESULTS CONFIRMED BY GRADUATE COMMITTEE – *To be* c*ompleted by Graduate Program Director attesting to Graduate Committee’s recommendation******Affirming agreement with the examination results above*** |
| **Comments:**       |
| Printed Name | **Signature** | **Date** |
| Graduate Program Director      |       |       |

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| **STEP 8: EXAMINATION RESULTS CONFIRMED BY FULL FACULTY – *To be* c*ompleted by Graduate Program Director attesting to Full Faculty’s decision******Affirming agreement with the examination results above*** |
| **Comments:**       |
| Printed Name | **Signature** | **Date** |
| Graduate Program Director      |       |       |